

EMC MY DOCUMENTUM FOR DESKTOP

Transparent access to the Documentum repository from within desktop and certified end-user applications on Windows and Macintosh

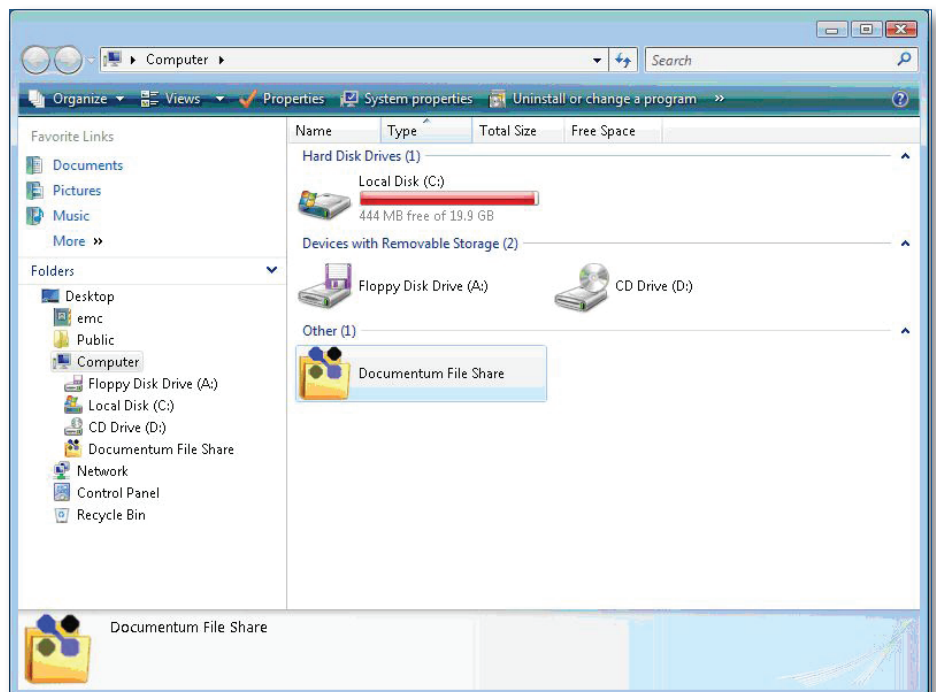
ESSENTIALS

- Access all content stored in EMC Documentum through Windows Explorer or Macintosh Finder
- Use any of a number of certified applications to integrate directly with the Documentum repository
- Enable users to collaborate securely and work within familiar desktop applications while leveraging content management capabilities

Users in any organization are generally resistant to learning a new tool or system—especially if the learning process takes them away from the more immediate concern of getting their jobs done. If non-technical users are to realize the full benefits of an enterprise content management system, they must be able to adopt it quickly, almost seamlessly, without interrupting current work processes. EMC® My Documentum® for Desktop makes this goal a reality.

ACCESS TO ENTERPRISE CONTENT REPOSITORIES WITH A REDUCED END-USER LEARNING CURVE

A part of the My Documentum family of products, My Documentum for Desktop is the new name and release of EMC Documentum File Share Services. My Documentum for Desktop consists of a server and a thick client that provide knowledge workers with access to the Documentum repository from the common desktop applications they use everyday to create and edit content. My Documentum for Desktop enables users to access the basic content services functionality of Documentum directly from common Microsoft Office business applications, while enabling the organization to secure, manage, and archive information for governance and compliance purposes.



EMC My Documentum for Desktop: Transparent access to Documentum from within Microsoft Office business applications.

My Documentum for Desktop makes it easy to get content into and out of the Documentum repository with minimal user training. Users can continue to use applications to which they are accustomed without the burden of learning a complex content management client.

SUPPORT FOR COMMON DESKTOP PROTOCOLS

By leveraging industry-standard protocols, My Documentum for Desktop enables access to the Documentum repository through the environments in which content authors work. It provides a simplified view of enterprise content management for users who prefer basic access to the Documentum repository. My Documentum for Desktop works in Windows and Macintosh environments and has been specifically certified for the Microsoft Office products (Word, Excel, and PowerPoint). Key features of My Documentum for Desktop include:

- Simplified content contribution and access to the Documentum repository.
- Management of complex content created by specialized content authors, enabling reuse and repurposing while maintaining the integrity of source content.
- Access to Documentum content management capabilities from within certified applications: import, open, browse, check in/check out, delete, metadata update, versioning, and lifecycle processes.
- Ability to link content stored in Documentum to a file format supported by the list of certified applications directly from within the application without a plug-in—for example, linking a Microsoft Excel table to a PowerPoint presentation, or creating inter-document links for PDF files.
- Ability to attribute common metadata for multiple files on check-in and import.
- Integration with EMC Documentum Branch Office Caching Services, enhancing read/write performance for remote users who can access content from the nearest cache.
- Built-in authoring cache, which allows users to determine when to commit changes to the Documentum repository without having to transfer content after each save.
- Ability to detect the need to upgrade based upon server updates. Without manual intervention, all My Documentum for Desktop clients are updated to the latest client release available on internal servers, enabling IT control of client distributions on the desktop.

EXTENDING THE BENEFITS OF A COMPLETE ENTERPRISE SOLUTION

EMC My Documentum for Desktop provides transparent content management access to content from within Microsoft Office applications. The product acts as an extension to the desktop that exposes a lightweight set of content management capabilities and allows content to be opened and saved directly to the repository through a certified set of applications. These basic content services include save, secure, find, and, access information.

CONTACT US

To learn more about EMC My Documentum for Desktop, visit www.EMC.com/mydocumentum or call 800.607.9546 (outside the U.S.: +1.925.600.5802).

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