Autonomy for the Legal Department

Legal Departments face additional pressures with fewer resources

With significant increases in corporate litigation, consolidations, mergers, compliance demands, and budget constraints, most legal departments are facing unprecedented workloads and increased responsibility. Tight budgets mandate even greater vigilance in controlling large costs such as outside legal fees and discovery requests. At the same time, internal constituents grappling with unfamiliar compliance requirements need greater guidance and easier access to information than ever before. Autonomy, an HP company, offers technology that can have dramatic impact in improving efficiency, reducing legal spend, complying defensibly with regulation as well as proactively identifying sources of risk and liability.

Used by 1800 law firms and 65,000 corporations, Autonomy enables tighter linkages between the company, the legal department and outside counsel to dramatically increase the speed and reduce the cost of legal services while at the same time mitigating risk.

Meaning Based Governance

Autonomy offers the only comprehensive Meaning Based Governance suite of solutions available for the legal and regulatory market. Autonomy’s leading pattern matching Meaning Based Computing technology which has dominated enterprise content and processes is now applied to govern content and protect businesses. Based on IDOL, Autonomy provides seamless connectivity and communication throughout the information lifecycle. IDOL forms a contextual and conceptual understanding of all structured and unstructured electronic information, empowering organizations to better address their legal and regulatory obligations.

Unlike legacy approaches that include a multitude of point solutions, Autonomy’s Meaning Based Governance provides a seamless solution across all content to enable modern businesses to effectively control all electronic content, automate business processes, apply policies and derive value from electronically stored information. The Autonomy platform provides corporate and government clients with the ability to view, analyze and manage data in place while also enabling outside counsel to have secure, targeted access to their client’s data.

ROI Highlights

The Autonomy platform can help by reducing storage and litigation preparedness costs:

Estimated Storage Volume Reduction
- 25%-35%. Real-time categorization filters out content not subject to compliance
- 35%-40%. Deduplication reduces number of copies stored
- 80%-100%. Defensible reduction in data stored longer than required by compliance or litigation

Estimated eDiscovery Savings:
- Proactive EDD pre-culls data by 90% for submission to EDD & review
- First-pass analytics eliminates 97% of non-relevant audio & file volume from review
- Language independent and native language search reduce language translation volumes by 85%

Information Management Savings
- 35%-50%. Imaging, indexing, categorizing and storing of paper documents reduces storage costs
- 50%-60%. Acceleration in document processes
Harnessing the Power of Meaning

Autonomy is the acknowledged leader in the rapidly growing area of Meaning Based Computing (MBC). MBC refers to the ability to form an understanding of all information, whether structured, semi-structured or unstructured, and recognize the relationships that exist within it. This allows computers to harness the richness of human information, bringing meaning to all data, regardless of what or where it is. Through sophisticated functionality and analytics, MBC automates manual operations in real-time to offer true business value.

Autonomy allows attorneys to process vastly greater amounts of information in the context of investigation, a case or a commercial transaction. The platform’s innovative “Discover-in-Place” capabilities allow attorneys to link directly to relevant enterprise information for a particular investigation or case. Autonomy transforms a slow reactive, manual, and costly eDiscovery process into one that is fast, proactive, automated and cost-efficient.

Innovative Solutions for Legal Departments

Autonomy provides a comprehensive yet modular set of offerings to reduce costs, lower risks, drive competitive advantage and significantly improve overall legal outcomes. Built on an advanced information processing technology called IDOL, Autonomy is the only company that brings together every component of the Electronic Discovery Reference Model (EDRM) onto one platform. Autonomy’s Meaning Based Governance platform enables law departments to bring automation to tasks that were manual, risk prone and time consuming with previous generations of technology.

Autonomy’s solutions for helping a legal department protect an organization consist of the following:

- **Archiving and backup** – optimizes the collection, consolidation, retention, accessibility, and disposition of content automatically
- **End-to-end eDiscovery** – proactively manages data throughout the legal discovery and preparation process
- **Compliance and Records Management** – automates real-time policy for information legal hold, compliance, and disposition
- **Legal & content management** – streamlines the document and email management needs of the legal department
- **Pan-enterprise search** – industry analysts universally recognize Autonomy as the clear leader in enterprise search, which automates the retrieval, processing, and management of global enterprise information

Solution Key Points

Autonomy is the only company that can provide a seamlessly connected, comprehensive set of information management and governance tools for documents, email, records, audio, video and all other forms of ESI. This functionality is further enhanced with solutions for workflow, compliance, enterprise search, archiving and eDiscovery which are all built on a single, Meaning Based Governance platform.

**eDiscovery** – Autonomy provides the full suite of eDiscovery functions: identification, collection, review and production, as a hosted service or as in-house software. Autonomy’s seamless end-to-end eDiscovery platform provides organizations with a systemized, repeatable and defensible processes for managing electronic content for all eDiscovery and compliance requirements. Autonomy IDOL’s ability to find conceptual duplicates, as well as its automated clustering and categorization functionalities, significantly reduces the time and cost of the eDiscovery processes.

**Legal Hold & Preventing Spoliation** – Autonomy delivers a conceptual search technology that is able to reduce the risk of spoliation by more effectively identifying potentially relevant information and proactively assuring this information is preserved. The technology also ensures that the data is collected, processed and analyzed in a forensically sound manner that preserves metadata and maintains chain of custody. Autonomy also creates an auditable record of all human interaction with the data if the organization’s processes and procedures are ever challenged.

**Archiving** – Autonomy Consolidated Archive enables organizations to meet and exceed compliance requirements and rapidly respond to litigation pressures or regulatory inquiries while simultaneously enforcing lifecycle on all electronic content. Autonomy’s cloud-based archive eliminates the burden of acquiring, implementing and managing local storage and applications, including the costs associated with backups, administration, upgrades and support. It requires no onsite hardware or client-side installations, and provides secure access to end-user data as well as advanced applications for Meaning Based Governance, all on a single platform.

“Autonomy's complete platform really helps us take a more proactive and strategic approach to eDiscovery. Autonomy's unique meaning-based approach allows us to very quickly gain a thorough understanding of the relevance of the information in a given matter. As a result, we are more prepared and can collaborate with our outside counsel faster and more effectively.”

Ron Wills, Senior Corporate Counsel and Legal Risk Manager, McAfee
Compliance – Autonomy offers the most comprehensive enterprise software for real-time policy management, content leak prevention and intelligent records management based on an understanding of the actual contents of email, documents or audio recordings instead of relying solely on metadata. Organizations that operate across national borders need the ability to process and review data in any language, without having to rely on costly and time consuming manual translations. Autonomy’s software is completely language independent and supports over 150 languages, delivering measurable cost savings for the organization, as well as a consistent compliance strategy.

Document Management – Legal departments can improve productivity and operational efficiency by leveraging Autonomy’s legal-centric document management capabilities. Organizations can create a central repository for all types of content related to a matter. Correspondence, pleadings, depositions, precedents, board records, scanned images, and more are organized in virtual file folders called WorkSpaces. Authorized users can access WorkSpaces via an intranet, extranet, mobile device, desktop, or Web, eliminating time-consuming copying, risky emailing of content, and costly shipment of paper files. Powerful search capabilities enable users to locate stored files quickly.

Email Management – The proliferation of email has resulted in additional collections of project-related information in individually managed mailboxes. Autonomy enables users to automatically file email into the project WorkSpace, where the email contents and any attachments are full-text searchable. Searches can be performed for email messages, documents, or both at the same time, eliminating the need for General Counsel and staff to search multiple places and the risk of missing relevant content.

Contract Management – Autonomy helps lawyers manage all phases of the contract lifecycle, enabling them to define templates, empower business user contract creation, and close contracts with maximum efficiency and minimum risk. Autonomy Template Manager and Document Generator allows the legal department to easily maintain contract clauses as well as quickly modify specific documents for unique situations. Contracts can be managed in a central repository so they can be easily located repurposed, and shared with outside counsel and internal business users; Autonomy provides visibility to authorized users throughout the contract cycle and avoid duplicative and error prone work.

Information Retrieval and Expertise Location – As organizations have grown larger, it has become increasingly difficult to identify a colleague with a specific area of expertise, without disrupting the entire organization with email inquiries. Autonomy makes it possible to associate experts with search result sets to increase efficiency and allow for better collaboration. Not only will inside counsel be able to connect with domain experts from across the organization quickly, they can also effectively ‘connect the dots’ among related information through conceptual categorization and automatic hyperlinking.

Workflow and Business Process Optimization – In today’s business environment, legal departments are challenged with streamlining critical business processes to ensure compliance with policies, improve client service and drive productivity improvements. Organizations can exercise tight control over key business processes to manage risk for improved compliance and drive greater efficiency through time and cost savings. Autonomy’s business process management customers see time and cost savings of 60 to 80%, but the benefits extend beyond bottom line savings, as unsecure and inconsistent business activities are transformed into streamlined, lock-tight, compliant and auditable processes.

Chaining legal departments and law firms – The pressure on legal departments to slash costs while reducing risks has spawned the concept of legal chaining, facilitating greater integration between inside and outside counsel through enabling technologies. Autonomy’s seamlessly connected platform helps corporations and law firms improve their processes through enhanced collaboration and the reduction of manual steps, costs and risks associated with legal matters.

End-to-End Platform
Autonomy finds itself uniquely positioned in the fast changing Protect market as the only infrastructure software vendor with a complete Meaning Based Governance solution, comprehensive eDiscovery software and services, the premier information management solutions and the market-leading enterprise search software. The Autonomy eDiscovery suite is the first and only eDiscovery solution to seamlessly connect to and communicate with Information Compliance and Information Management applications to complete an offering that spans the entire EDRM. Autonomy delivers a complete solution that avoids the pitfalls of using incompatible products and relying on third party components and integrations that are not under control of a single vendor. Autonomy addresses each and every stage of the Information Governance spectrum, all on an end-to-end platform that eliminates the risks and excessive costs associated with handing off data between systems.
Autonomy Key Differentiators:

- The only vendor to offer an entire spectrum of eDiscovery, proactive Meaning Based Governance and information management offerings on a common platform, IDOL
- The ability to understand the meaning of information and interactions and to perform advanced analytics on information across operational systems and consolidated archives
- The first and only vendor to create a consolidated archive of all information sources, including email, IM, multimedia attachments, enterprise systems, voice and video, with support for over 150 languages and a choice to deploy in-house, outsourced or as a hybrid combination
- The most scalable and secure Records Management solution with over 40 petabytes and 30 billion messages stored, 6 billion pages in active litigation review and 3 million files processed per hour at high-security data centers and a state-of-the-art Network Operations Centers with 24/7 monitoring
- An unparalleled understanding of the enterprise; Autonomy has already integrated enterprise information sources for many of the Global 2000 corporations as well as more than 1,800 law firms and professional services organizations
- The de-facto standard for regulators, securities firms, law firms and enterprises and in use at the SEC, NYSE, 10 of the top 10 financial institutions, 10 of the top 10 global law firms and 86 of the Fortune 100
- Used today by 75% of the Global 100 law firms and 77% of the AmLaw 100

About Autonomy

Autonomy, an HP Company, is a global leader in software that processes human information, or unstructured data, including social media, email, video, audio, text and web pages, etc. Autonomy’s powerful management and analytic tools for structured information together with its ability to extract meaning in real time from all forms of information, regardless of format, is a powerful tool for companies seeking to get the most out of their data. Autonomy’s product portfolio helps power companies through enterprise search analytics, business process management and OEM operations. Autonomy also offers information governance solutions in areas such as eDiscovery, content management and compliance, as well as marketing solutions that help companies grow revenue, such as web content management, online marketing optimization and rich media management.

Please visit www.autonomy.com to find out more.

About HP

HP creates new possibilities for technology to have a meaningful impact on people, businesses, governments and society. The world’s largest technology company, HP brings together a portfolio that spans printing, personal computing, software, services and IT infrastructure to solve customer problems.


“\textit{I believe that Autonomy's ability to enable law firms to seamlessly collaborate with corporate clients may allow us to speed timeframes and reduce costs in eDiscovery, allowing us to offer higher quality service and better outcomes for our clients.}”

\textit{Michael E. Lackey, Jr., Partner, Mayer Brown LLP}